

DATE: November 15, 2017

FILE: 5610-01

TO: Chair and Directors
Electoral Area Services Committee

Supported by Marc Rutten
Acting Chief Administrative
Officer
M. Rutten

FROM: Marc Rutten
Acting Chief Administrative Officer

RE: Comox Valley Water System Local Service Areas – Rate Change

Purpose

To increase user rates for 2018 and 2019 for the Comox Valley water system (CVWS) water local service areas (WLSAs) to reflect the scheduled increases to the bulk water rate.

Recommendation from the Acting Chief Administrative Officer:

THAT Bylaw No. 2866 being the “Comox Valley Water Systems Regulation Fees and Charges Bylaw No. 2866, 2006” be amended as per the revised bylaw attached as Appendix A to the staff report dated November 15, 2017.

Executive Summary

The Comox Valley Water System provides water in bulk to five WLSAs adjacent to the City of Courtenay and the Town of Comox operated by the Comox Valley Regional District (CVRD). CVRD staff are proposing an increase in rates for the WLSA’s for the following reasons:

- Water for the WLSA’s is supplied from the Comox Valley Water Supply System, water consumed by each WLSA is charged at the bulk water rate
- Increases to the bulk water rate for 2018 and 2019 have been approved by the Comox Valley Water Committee to prepare for the significant capital project requirements the Comox Valley Water System is facing in the coming years
- Increases to the bulk water rate result in increased revenue requirements for the WLSA’s to ensure sufficient revenue is being collected for each service
- The proposed increases to the user rates for the WLSA’s are a direct reflection of the increase to the bulk water rate and include the following changes:
 - Increases to the flat rate to reflect the 15 cubic meters of water included within the minimum monthly charge
 - Proportional increases to the tiered rates to reflect the changes to the bulk water rate

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Background/Current Situation

The Comox Valley WLSAs being Arden Road, Comox Valley, England Road, Greaves Crescent, and Marsden/Camco are all supplied water in bulk from the Comox Valley Water System (CVWS) and each service is billed at the bulk water rate for each cubic meter of water consumed. In turn, customers within each WLSA are metered and billed at a metered rate.

The current water rate for residents consists of a minimum monthly charge for a fixed amount of water, followed by two tiers triggered by volume thresholds. Rate increases for the Comox Valley WLSA's have occurred in both 2016 and 2017, increasing the base rate and tiered rates to reflect increases to the CVWS bulk water rate and to ensure sufficient contributions to reserves.

Additional increases to the bulk water rate have been approved for 2018 and 2019, to prepare for the significant capital project requirements the CVWS is facing in the coming years. These projects include the construction of a new water treatment plant and associated infrastructure to comply with drinking water regulations. The changes to the bulk water rate are summarized in Table No.1 below.

Table No.1: Approved Changes to the CVWS Bulk Water Rate

Year	Bulk Water Rate (\$/m ³)
2017	0.71
2018	0.80
2019	0.85

The increase to the CVWS bulk water rate results in increased revenue requirements for the five service areas. User rates within the WLSA's should be increased to reflect the increase in the bulk water rate to ensure the continued viability of the WLSA's. The proposed rates are detailed in Table No.2 below.

Table No.2: Proposed Rates for the CVWS WLSA's.

Description	Volumetric Threshold	Current Rate	2018 Rates*	2019 Rates**
Residential				
Minimum Monthly Charge	Up to 15m ³	\$23.95 flat fee	\$24.55 flat fee	\$25.30 flat fee
Tier 1	Over 15m ³ up to 45m ³	\$0.71/m ³	\$0.75/m ³	\$0.80/m ³
Tier 2	Over 45m ³	\$0.87/m ³	\$0.92/m ³	\$0.98/m ³
Multifamily/Commercial				
Minimum Monthly Charge	Up to 15m ³	\$21.22 flat fee	\$22.57 flat fee	\$23.32 flat fee
Tier 1	Over 15m ³ up to 45m ³	\$0.85/m ³	\$0.90/m ³	\$0.96/m ³

*Effective April 1, 2018

**Effective January 1, 2019

Increasing the flat rate by \$0.60 in 2018 and \$0.75 in 2019, reflects the 15 cubic meters of water included within the minimum monthly charge. For example, in 2019 a \$0.75 increase to the flat rate to reflect the 5 cent increase to the bulk water rate is recommended, the \$0.75 increase reflects that bulk water has increased by \$0.05/m³ and 15m³ are included in the flat rate ($\$0.05/\text{m}^3 \times 15\text{m}^3 = \0.75)

The tiered rates are changing proportionally and reflect the changes to the bulk water rate, with residential tier one matching the bulk rate and residential tier two and commercial tier two changing proportionally.

The proposed rate changes for 2018 will take effect April 1, 2018. A newsletter will be included within residents December water bill informing customers of the changes. The average customer

within the WLSA's consumes 87m³ of water per 4 month billing period. Table No.3 below illustrates the change in user rates for the average user.

Table No.3: Changes in User Rates for the Average User During Four Month Billing Period

Average Residential Water Bill*	
2017 Rates	\$114.97
2018 Rates	\$118.45
2019 Rates	\$122.80

* based on 87m³ consumed during four month billing period

Policy Analysis

At the October 18, 2016 Comox Valley Water Committee meeting the following recommendation was approved:

THAT Bylaw No. 190 being the "Comox Valley Water Supply System Bulk Water Rates Bylaw No.190, 2011" be amended as per the revised bylaw attached as Appendix A to the staff report dated October 12, 2016.

At the February 20, 2017 Electoral Area Services Committee meeting the following recommendation was approved:

THAT Bylaw No. 2866 being the "Comox Valley Water Systems Regulation Fees and Charges Bylaw No. 2866, 2006" be amended to reflect the following rates effective April 1, 2017:

*Residential minimum charge of \$23.95 flat fee per month for up to 15m³ per month;
Residential tier 1 charge of \$0.71/m³ for over 15m³ up to 45m³ per month;
Residential tier 2 charge of \$0.87/m³ for over 45m³ per month;
Multifamily/ Commercial minimum charge of \$21.22 flat fee per month for up to 15m³ per month;
Multifamily/ Commercial tier 1 charge of \$0.85/m³ for over 15m³ per month.*

Options

The Electoral Area Services Committee has the following options:

1. Amend the water rates within the Arden Road, Comox Valley, England Road, Greaves Crescent and Marsden/Camco WLSA's to reflect the increase to the bulk water rate.
2. To not amend the water rates within the Arden Road, Comox Valley, England Road, Greaves Crescent and Marsden/Camco WLSA's.

To ensure sufficient revenue and contributions to reserves for future asset replacement are being met, user rates within the WLSA's should be increased to reflect the increase in bulk water rate. As such only Option No.1 above is recommended.

Financial Factors

Revenue requirements for the WLSA's are met by a combination of frontage tax, parcel tax and user rates depending on the specific service. With an increase to the bulk water rate an increase to user rates for the WLSA's is required to ensure sufficient revenue and reserve contributions are being maintained.

Legal Factors

Bylaw No.2866, being the "Comox Valley Water Systems Regulations, Fees and Charges Bylaw No. 2866, 2006" will require an amendment in order to change rates in the WLSA's.

Regional Growth Strategy Implications

An objective of the Regional Growth Strategy is to promote water conservation and efficiency. The WLSA’s are currently metered and the current rate structure promotes water conservation through the designated volumetric thresholds.

Intergovernmental Factors

None.

Interdepartmental Involvement

The Engineering Services Branch is leading this work with help from Financial and Legislative Services.

Citizen/Public Relations

The proposed 2018 rates are to be effective April 1, 2018. A bill stuffer discussing the proposed new 2018 and 2019 rates is planned to be included as part of customers December bill

Attachments: Appendix A – “Redline draft of Bylaw No.2866”

The following is a consolidated copy of the Comox Valley water systems fees and charges bylaw and includes the following bylaws:

Bylaw No.	Bylaw Name	Adopted	Purpose
2866	Comox Valley Water System Regulation, Fees and Charges Bylaw 2006	March 27, 2006	A bylaw to fix and regulate the fees and charges, terms and conditions under which water may be supplied and used in Comox Valley water service areas
2998	Comox Valley Water Systems Regulation, Fees, and Charges Bylaw 2006 Amendment No. 1	March 1, 2007	To amend the fees and charges of the Comox Valley water systems
3080	Comox Valley Water Systems Regulation, Fees and Charges Bylaw 2006 Amendment No. 2	December 13, 2007	To amend the fees and charges of the Comox Valley water systems. (remove and replace Schedule B)
87	Comox Valley Water Systems Regulation Fees and Charges Bylaw No. 2866, 2006, Amendment No. 3	November 24, 2009	To update staff position titles
96	Comox Valley Water System Regulation, Fees and Charges Bylaw 2006, Amendment No. 4	November 24, 2009	To clarify regulations for strata developments and to update rates beyond 2009
246	Comox Valley Water Systems Regulation Fees, and Charges Bylaw No. 2866, 2006, Amendment No. 5	March 26, 2013	To amend the Arden annual non-residential rate from \$374 to \$469 and the Arden annual residential (each unit) rate from \$345 to \$435 effective April 1, 2013.
289	Comox Valley Water Systems Regulation Fees, and Charges Bylaw No. 2866, 2006, Amendment No. 6	October 29, 2013	To update the metered water fees and charges to be effective December 1, 2013.
295	Comox Valley Water Systems Regulation Fees, and Charges Bylaw No. 2866, 2006, Amendment No. 7	November 26, 2013	To remove redundancy and improve clarity in the bylaw

330	Comox Valley Water Systems Regulation Fees, and Charges Bylaw No. 2866, 2006, Amendment No. 8.	April 29, 2014	A bylaw to amend the Comox Valley water systems regulations, fees and charges bylaw to correct an administrative error
423	Comox Valley Water Systems Regulation Fees, and Charges Bylaw No. 2866, 2006, Amendment No. 9	March 22, 2016	To update the bylaw to increase monthly metered water fees and charges effective April 2016
466	Comox Valley Water Systems Regulation Fees, and Charges Bylaw No. 2866, 2006, Amendment No. 10	March 23, 2017	To amend the bylaw to increase monthly metered water fees and charges effective April 1, 2017
	<u>Comox Valley Water Systems Regulation Fees, and Charges Bylaw No. 2866, 2006, Amendment No. 11</u>	<u>November X, 2017</u>	<u>To amend the bylaw to increase monthly metered water fees and charges for 2018 and 2019.</u>

This bylaw may not be complete due to pending updates or revisions and therefore is provided for reference purposes only. THIS BYLAW SHOULD NOT BE USED FOR ANY LEGAL PURPOSES. Please contact the corporate legislative officer at the Comox Valley Regional District to view the complete bylaw when required.

COMOX VALLEY REGIONAL DISTRICT

BYLAW NO. 2866

A bylaw to fix and regulate the fees and charges, terms and conditions under which water may be supplied and used in Comox Valley water service areas

WHEREAS under section 796.2 of the *Local Government Act* a regional district may regulate in relation to a service;

AND WHEREAS under section 363.2 of the *Local Government Act* a regional district may impose a fee or charge payable in respect of all or part of a service of the regional district;

AND WHEREAS the Comox Valley Regional District provides water service to a number of areas in the regional district;

NOW THEREFORE the board of the Comox Valley Regional District in open meeting assembled enacts as follows:

Definitions

1. In this bylaw, unless the context otherwise requires, the following definitions shall apply:

Applicant means an owner, or agent making application for a water connection to provide a supply of water from the system;

Board means the board of directors of the Comox Valley Regional District;

Commercial means those properties zoned commercial/industrial in the Comox Valley zoning bylaw;

Consumer means a person to whom water is supplied under this bylaw;

Disconnection means the complete removal of a water connection from the water main;

Dwelling unit means a self-contained residential unit consisting of one or more habitable rooms designed, occupied or intended for occupancy as a separate household of only one person or family with a separate entrance and sleeping, sanitary and cooking facilities, with not more than one kitchen room;

Manager of water services means the manager of water services of the regional district and includes any person appointed or designated by the manager to act on behalf of the manager;

Multifamily means a building, or series of buildings, containing two or more separate *dwelling units* used or intended for residential use on a single property, excluding a *secondary suite*;

Parcel of land means any lot, block, or other area in which land is held or into which it is subdivided but does not include a highway;

Premises means all land, buildings, and structures;

Regional district means the Comox Valley Regional District and those persons duly authorized to represent the regional district in respect to this bylaw;

Residential means a *single family residential dwelling* zoned residential OR rural/resource in the Comox Valley zoning bylaw, which may include a *secondary suite*;

Secondary suite means a dwelling unit of less than 90 m² or 40% of the habitable floor space of the main dwelling unit, whichever is less, which is located within a single family residential building, which is self-contained and accessory to the principal use being made of the lot upon which the secondary suite is located, with a separate entrance and exit;

Service area means the service areas as identified in schedule 'A' of this bylaw;

Single family residential dwelling means a detached free-standing building or mobile home containing one dwelling unit used or intended for residential use;

Strata means lots that are specifically shown on a strata plan and subdivided under a section of the Strata Property Act and amendments thereto;

System means the distribution system of the service area operated by the regional district;

Turn on / turn off means the operation of the curb stop valve(s) by the regional district at the *water service connection*;

Water main means the water distribution pipeline in a highway or regional district statutory right of way or easement and forming part of the system; and

Water service connection means a pipe and all necessary valves, connections, and other appurtenances necessary to and actually used to connect a water main to a shut off valve at or near a property line.

Applications to connect

- 2. Applications for a water service connection in the service area shall be:
 - (a) Made to the regional district in the form of schedule ‘C’ of this bylaw; and
 - (b) Accompanied by the proper fee as specified in schedule ‘B’ of this bylaw.

Connection

- 3. (1) Minimum standards must comply with the British Columbia Plumbing Code pertaining to:
 - (a) The connection with or the attachment to the waterworks of the regional district of any water mains, pipes, or service; and
 - (b) The repair or alteration of any such water connection with the waterworks of the regional district.
- (2) The regional district may refuse a service connection where the plumbing within any premises to be served by the water service connection does not meet the British Columbia Plumbing Code.
- (3) Approval of a water service connection is valid only in respect of the premises described in the application (schedule ‘C’ of this bylaw) and the owner or occupier must not make any further or future connection of any other building or parcel without making a new application.
- (4) Where possible a water service connection will be located where requested by the applicant. However if the applicant’s requested location will result in additional costs, or is not practicable due to unsuitable ground conditions or the existence of installed service improvements or underground utilities, the manager of water services may designate the location of the water service connection.

Applications to disconnect

- 4. Applications for a water service disconnection from the water main shall be accompanied by the proper fee as specified in schedule ‘B’ of this bylaw.

Disconnection

- 5. (1) If a person wishes to be disconnected from the system an application to disconnect must be made in writing and delivered to the regional district by the owner/agent of the premises.

- (2) The regional district may, with thirty (30) days notice delivered to the owner/agent of the premises, disconnect the water service to any premises for any of the following reasons:
 - (a) Non-payment of fees and charges outlined as in schedule 'B' of this bylaw, after the fees and charges are overdue for a period of thirty (30) days or more;
 - (b) Failure to repair or replace defective pipes, fittings, valves, or tanks which are leaking or are otherwise not in good state of repair and which are or may become a cause of waste of water;
 - (c) Use of a pump, booster or other device in a manner outlined in section 11 (3).
- (3) The regional district shall not be liable for damages by reason of discontinuing water service for the reasons outlined in subsection (2).

Installation / size of meters

6. (1) The regional district may direct that the supply of water to any premises in the water service area be metered and the meter fees and charges specified in schedule 'B' of this bylaw shall apply and be payable as soon as the meter is installed.
- (2) The regional district:
 - (a) Shall determine the size of meter and the installation standards required and;
 - (b) May supply the meter to the owner or the owner's agent for installation.
- (3) Where the service is to a single building, the meter may be located in the building as close as possible to the entrance point of the water service into the building and before any take off points. If the water service is to a distribution system not solely for fire protection purposes, the meter shall be located upstream of any distribution point and as close as possible to the property line.
- (4) All commercial, industrial, strata property, multifamily, and institutional consumers may be required to install a meter complete with bypass and isolation valves in a location easily accessible to the regional district for inspection and reading of the meter. Detailed plans must be submitted to the regional district general manager of property services for approval prior to the meter installation. Such plans shall conform to the standards of the regional district. An exemption may include fire protection water mains. Strata developments serviced by multiple meters prior to the adoption of this bylaw will not be required to change to a single meter.

Access to meters

7. (1) The owner/agent or occupier of a premise(s) must permit the regional district access to the water meter for the purpose of reading and maintenance of the meter and inspecting the water pipes, fixtures, and fittings used in connection with such water supply, during the hours of 8:30 a.m. to 4:30 p.m., Monday to Friday, inclusive.
- (2) No person shall obstruct at any time or in any manner the access to the meter.
- (3) If access is not provided, fees and charges may be determined as per schedule 'B' of this bylaw. Further, a letter will accompany the billing indicating a date by which access must be provided.

Maintenance of meters

8. The owner/agent or occupier of the premises to whom water is supplied shall keep the service pipes, curb stop, fixtures, and fittings on their premises in good order and repair, and protect them from frost at their own risk and expense.

Fees and charges

9. (1) The fees and charges specified in schedule ‘B’ of this bylaw are hereby imposed and levied for water services supplied by the regional district.
- (2) All fees and charges shall be billed at least once per annum. Where a strata property has a metered service, the regional district will issue a single bill to the Strata Council which is responsible for collecting payment from the owners and submitting such payment to the regional district. Under section 363.2 of the *Local Government Act*, fees and charges that remain unpaid after December 31 in any year shall be deemed to be taxes in arrears and shall be forwarded to the surveyor of taxes to be added as taxes payable on the property. In the case of a strata property, this transfer will be to the owners of the strata property development based on the total unit entitlement for the strata corporation multiplied by the unit entitlement for the strata unit.

Fee rebates

10. (1) Where an owner or owner’s agent provides evidence that:
 - (a) Fees charged to that person under schedule ‘B’ have been unduly high because of a water leak; and
 - (b) The leak has been repaired,a rebate calculated in accordance with subsection (2) may be made to the owner.
- (2) A rebate under subsection (1) shall be calculated on half of the dollar amount of:
 - (a) The last billing period calculated immediately before repair of the leak; and
 - (b) The first billing period calculated immediately after repair of the leak.
- (3) The power to review the evidence provided under subsection (1) and to calculate the rebate under subsection (2) may be exercised by the manager of water services or the corporate financial officer.

System extensions

11. (1) Any owner of land located within the service area, other than an extension to serve lots created by a subdivision of land, who wishes an extension to the system to serve the land, must make a written application to the regional district in the form set out as schedule ‘D’ to this bylaw.
- (2) Where the manager of water services or designate considers that the minimum water pressure at the property line would be at least 275 kilopascals (40 pounds per square inch) and an extension to the system can be made to serve the land for which an application has been made under subsection (1) without affecting the supply of potable water to any other land in the service area, then the manager of water services may approve the extension.
- (3) An owner of land who wishes to proceed with an approved system extension:
 - (a) Must pay to the regional district all amounts reasonably estimated to represent the reasonable cost of design and construction of the extension to the system, and modifications to the system to allow the extension; or
 - (b) Must cause a qualified contractor to construct the extension and modifications referred to in subsection (3)(a) to the system, entirely at the cost of the owner.

- (4) Where the extension to the system is constructed by the owner under subsection (3)(b), then the extension must be:
 - (a) Designed by a professional engineer, registered in the province of British Columbia;
 - (b) Constructed in accordance with the plans and specifications of the regional district; public health authority, or its consulting engineer, or plans and specifications approved by the regional district or its consulting engineer;
 - (c) Constructed in accordance with all requirements, standards, and policies of the regional district;
 - (d) Inspected by the regional district or its consulting engineer prior to backfilling;
 - (e) Approved and accepted by the regional district or its consulting engineer; and
 - (f) Transferred to the regional district together with all necessary rights of way.
- (5) Construction of an extension to the system does not relieve an owner from payment of a service connection fee for each parcel of land to be served by the extensions to the system.
- (6) The extension of the system shall extend from the most convenient existing water main of the system having sufficient surplus capacity, to the center of the last lot serviced.
- (7) If the regional district at its cost constructs the extension, the owner must pay the costs of construction within thirty (30) days of issuance of an invoice.
- (8) The board hereby imposes as a charge on an owner of land requesting the extension the cost referred to in subsection (3)(a).
- (9) This section shall not be interpreted as imposing an obligation on the regional district to approve any extension.

Illegal connection / use

12. (1) No person shall connect or allow to remain connected to the system any premises without first obtaining the required permits in accordance with the section 3 of this bylaw.
- (2) No person shall use or allow to be used water supplied by the system except in accordance with the provisions of this bylaw.
- (3) No person shall use a water pump, booster, or other device, for the purpose of, or having the effect of, increasing water pressure in service lines to a higher pressure unless current pressure does not meet minimum standards, or as required for fire protection.
- (4) No person shall:
 - (a) Undertake work that is connected with the system on or under any street or land within the service area;
 - (b) In any way, interfere or tamper with any water meter, sealed bypass valve, pipe, fixture, fitting or appliance of or connection with the waterworks whether on their own premises or elsewhere within the service area.

Penalty

13. Every person who contravenes any of the provisions of this bylaw or permits any act or things to be done in contravention of a provision of this bylaw commits an offense and is liable on summary conviction to a penalty not exceeding the sum of two thousand dollars (\$2,000.00).

Indemnity

14. Nothing in this bylaw shall be interpreted as imposing any duty on the regional district to provide a continuous supply of water to any person or premises and it is a condition of supply of water that the regional district is not liable for any injury, damage, or loss, including economic loss, to any person or property:
- (a) Arising or occurring from the use of water from the system;
 - (b) Resulting from a failure of water supply to any consumer; or
 - (c) Resulting from any impurity, lack of pressure, increased supply pressure, or other condition affecting water supplied by the system.

Severability

15. If any provision of this bylaw is found invalid by any Court of competent jurisdiction, the provision may be severed from the bylaw without affecting the validity of the remaining portion of the bylaw.

Repeal

16. The following bylaws and all amendments there are hereby repealed:
- (a) Bylaw No. 755 being “Water Utility Extension Bylaw No. 755, 1984”;
 - (b) Bylaw No. 2242 being “Marsden/Camco Water Regulation, Fees and Charges Bylaw, 2000”;
 - (c) Bylaw No. 1938 being “Greaves Crescent Water Regulation, Fees and Charges Bylaw, 1997”;
 - (d) Bylaw No. 1936 being “Arden Water Regulation, Fees and Charges Bylaw, 1997”;
 - (e) Bylaw No. 1937 being “Comox Valley Water Regulation, Fees and Charges Bylaw, 1997”;
 - (f) Bylaw No. 2113 being “England Road Water Regulation, Fees and Charges Bylaw, 1998”;

Citation

17. This Bylaw No. 2866 may be cited as “Comox Valley Water Systems Regulation, Fees, and Charges Bylaw 2006”.

SCHEDULE ‘A’

WATER SERVICE AREAS

1. The regulations, fees, and charges contained in this bylaw are applicable in respect of the following services:
 - (a) Bylaw No. 1453 being “Marsden/Camco Water Local Service Area Conversion and Establishment Bylaw, 1992”;
 - (b) Bylaw No. 1494 being “Greaves Crescent Water Local Service Area Establishment By-law, 1993”;
 - (c) Bylaw No. 1678 being “Arden Water Local Service Area Conversion and Establishment Bylaw, 1994”;
 - (d) Bylaw No. 1886 being “Comox Valley Water Local Service Establishment (Conversion) Bylaw No. 1886, 1996”; and
 - (e) Bylaw No. 1999 being “England Road Water Local Service Area Establishment Bylaw No. 1999, 1998”.

Schedule ‘B’

Fees and charges

1. (1) Metered water fees and charges pursuant to this bylaw for the Comox Valley (305), Greaves Crescent (309), Arden (311), England Road (314) and Marsden/Camco (317) water local service areas are as follows:

Monthly Metered Rates

Description	Volumetric Threshold	<u>Effective April 1, 2017</u> 2017 Rate	<u>Effective April 1, 2018</u>	<u>Effective January, 1 2019</u>
Residential:				
Min. monthly charge	Up to 15 m3	\$23.95 flat fee	<u>\$24.55 flat fee</u>	<u>\$25.30 flat fee</u>
Tier 1 charge	Over 15 m3 up to 45-m3	\$0.71/m3	<u>\$0.75/m3</u>	<u>\$0.80/m3</u>
Tier 2 charge	Over 45 m3	\$0.87/m3	<u>\$0.92/m3</u>	<u>\$0.98/m3</u>
Multifamily/Commercial:				
Min. monthly charge	Up to 15 m3	\$21.22 flat fee	<u>\$22.57 flat fee</u>	<u>\$23.32 flat fee</u>
Tier 1	Over 15 m3	\$0.85/m3	<u>\$0.90/m3</u>	<u>\$0.96/m3</u>

- (2) Non-metered fees and charges pursuant to this bylaw for the City of Courtenay or the Town of Comox for properties within the City of Courtenay or the Town of Comox supplied by the Comox Valley (305), Greaves Crescent (309), Arden (311), England Road (314) or Marsden/Camco (317) water local service areas are as follows:

Annual Rates (non-metered)

Non-residential (each unit)	\$469.00
Residential (each unit)	\$435.00

- (3) Where a meter is found not to register, or access is not available as per section 6 of this bylaw, then charges shall be computed on the basis of the amount of water used during the time the meter was working or from any other information or source which can be obtained, and such amount so composed shall be paid by the owner/agent.

Extra charges – failure to provide access

2. Each call after the first of each month if access has not been provided is charged at \$25.00 per call. The actual cost to gain access to the meter that is incurred by the regional district will be charged to the owner / occupier of the premises.

Connection and disconnection charges

3. (1) The following charges apply to service connections:
 - (a) 19 mm connection - \$1000.00;
 - (b) 25 mm and greater – At cost (minimum \$1000.00).
- (2) The following charges apply to service disconnections:
 - (a) 19 mm disconnection - \$1000.00;
 - (b) 25 mm and greater – At cost (minimum \$1000.00).

Turn on / turn off charges

4. The following charges apply to turning on OR turning off water supply at the service connection and do not preclude payment of the minimum charge in Schedule B
 - (a) Turn on - \$25.00;
 - (b) Turn off - \$25.00.

SCHEDULE 'C'

APPLICATION FOR SERVICE AND AGREEMENT

I, _____, of _____

being the owner (or duly authorized agent of the owner) of the lands and premises described as follows
(legal description and street address):

hereby apply to the Comox Valley Regional District for a supply of water through a ¾ inch (19 mm) connection to the said premises, and, in the event of this application being granted, covenant and agree to be bound by all the regulations, fees and charges, terms and conditions set out and imposed by the Comox Valley Regional District from time to time, and further agree that the said Comox Valley Regional District shall in no case be liable for shortage or failure of water supply.

Date

Signature Of Owner/Agent

SCHEDULE 'C' - continued
SERVICE LOCATION AND DATA SHEET

OWNER: _____ FOLIO No.: _____

PLAN No.: _____ BLOCK/SECTION No.: _____ LOT No.: _____

STREET ADDRESS: _____ PHONE No.: _____

DATA SHEET

(to be completed by applicant)

Water Service pipe size: _____

Underground Lawn sprinklers: _____

Use other than domestic: _____

Maximum distance property line to structure: _____

Distance from service connection to nearest side property line: _____

Indicate location of septic field: _____

48 hours notice of completion for inspection and approval of installation: _____

Water turn-on by RDC-S only on approval of installation: _____

SITE LOCATION SHEET

(sketch location in space below)

Diagram area containing a north arrow symbol and a 5x5 grid with the word 'structure' centered in the middle row.

STREET NAME:

OWNER (OR AGENT): _____ DATE: _____

PLANNING DEPT.: _____ DATE: _____

HIGHWAYS DEPT.: _____ DATE: _____

WATER DEPT.: _____ DATE: _____

CONNECTION FEE PAID: _____ DATE: _____

PLUMBING PERMIT NO: _____ DATE: _____

SCHEDULE ‘D’

APPLICATION FOR EXTENSION OF SYSTEM

I, _____ of _____, being the owner (or duly authorized agent of the owner) of the lands and premises described as follows (legal description and street address of all parcels of land to be served by extension)

(the “Lands”), hereby apply to the Comox Valley Regional District for an extension of the _____ water system to serve the Lands. If this application is granted and an extension of the water system is approved, I acknowledge and agree that in accordance with Comox Valley Water Systems Regulation, Fees and Charges Bylaw 2006, I will be responsible for all costs associated with the construction of this extension and of all modifications to existing works of the regional district to accommodate the extension. I have reviewed all regulations, terms, and conditions of the regional district relating to such extensions and I acknowledge that the terms and conditions governing extensions and use may be amended by bylaw or policy of the regional district from time to time.

Dated this _____ day of _____.

Signature of Owner

Signature of Owner

Print Name of Owner

Print Name of Owner

Address:

Address:

Telephone No.

Telephone No.